

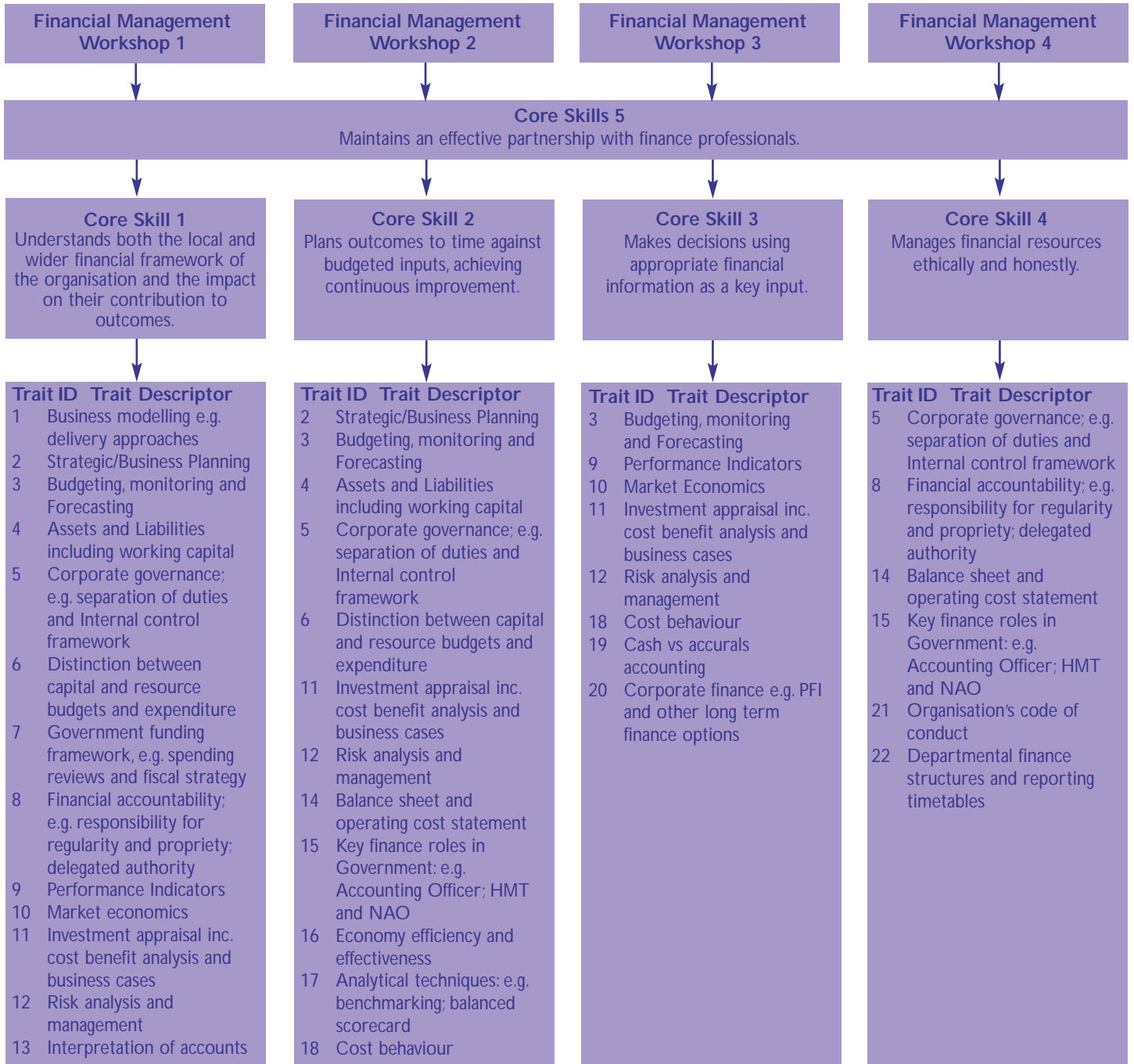
Financial Management Workshops - Professional Skills for Government

Competency (Knowledge) Traits

HM Treasury have just released 22 competency (knowledge) traits that are the component elements of the 5 core Financial Management skills that are referred to in BPP's Financial Management brochure on page 4.

All of BPP's Financial Management courses will help you develop and achieve these competency (knowledge) traits.

On the following pages we have highlighted how BPP's courses can help you develop these competency traits.



PSG Financial Management Courses

Resource Accounting and Budgeting

This course will help you develop the following knowledge traits:
2, 3, 4, 5, 6, 9, 11, 12, 14, 15, 16, 17, 18, 19, 20

Budgeting – Introduction

This course will help you develop the following knowledge traits:
2, 3, 4, 5, 6, 9, 11, 12, 14, 15, 16, 17, 18, 19, 20

Management Information and Reporting

This course will help you develop the following knowledge traits:
2, 3, 4, 5, 6, 9, 11, 12, 14, 15, 16, 17, 18, 19, 20

Investment Appraisal Techniques

This course will help you develop the following knowledge traits:
2, 3, 4, 5, 6, 9, 11, 12, 14, 15, 16, 17, 18, 19, 20

Corporate Governance in the Public Sector

This course will help you develop the following knowledge traits:
1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 21, 22

Other Financial Management Courses

Introduction to Accounting

This course will help you develop the following knowledge traits:
3, 4, 6, 13, 14, 19

Economics - Introduction

This course will help you develop the following knowledge traits:
10

Performance Measurement and Indicators

This course will help you develop the following knowledge traits:
8, 9, 12, 17

Interpretation of Company Accounts

This course will help you develop the following knowledge traits:
4, 13, 14, 18, 19

Competency (Knowledge) Traits

These are detailed below, however, can also be found on HM Treasury's website at the following link

<http://thegas.treasury.gov.uk>

Trait ID	Knowledge Trait Descriptor
1	Business Modelling e.g. delivery approaches
2	Strategic/Business Planning
3	Budgeting, monitoring and Forecasting
4	Assets and Liabilities including working capital
5	Corporate governance; e.g. separation of duties and Internal control framework
6	Distinction between capital and resource budgets and expenditure
7	Government funding framework, e.g. spending reviews and fiscal strategy
8	Financial accountability; e.g. responsibility for regularity and propriety; delegated authority
9	Performance Indicators
10	Market economics
11	Investment appraisal inc. cost benefit analysis and business cases
12	Risk analysis and management
13	Interpretation of accounts
14	Balance sheet and operating cost statement
15	Key finance roles in Government: e.g. Accounting Officer; HMT and NAO
16	Economy efficiency and effectiveness
17	Analytical techniques: e.g. benchmarking; balanced scorecard
18	Cost behaviour
19	Cash vs accruals accounting
20	Corporate finance e.g. PFI and other long term finance options
21	Organisation's code of conduct
22	Departmental finance structures and reporting timetables